

# THE MART

A VORNADO PROPERTY

Firm Name: _____	Phone: _____	<b>Room #</b>
Email: _____	Fax: _____	

**LIST TWO PERSONS IN CONSECUTIVE ORDER THAT MAY BE REACHED AFTER NORMAL BUSINESS HOURS IN THE EVENT OF AN EMERGENCY:**

<p><b>1</b> Name: _____</p> <p>Address: _____</p> <p>City: _____</p> <p>Email: _____</p> <p>Cell Phone: _____</p>	<p><b>2</b> Name: _____</p> <p>Address: _____</p> <p>City: _____</p> <p>Email: _____</p> <p>Cell Phone: _____</p>
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<u>Name</u> (include emergency contacts)	<u>Title</u>	<u>Access to Office</u> <u>any time</u>	<u>Authorized to remove</u> <u>merchandise / equipment</u>	<u>Authorized to change</u> <u>Security List</u>	<u>Authorized to request lock</u> <u>change / order keys</u>
1 _____	_____				
2 _____	_____				
3 _____	_____				
4 _____	_____				
5 _____	_____				
6 _____	_____				
7 _____	_____				
8 _____	_____				

Information Authorized By: \_\_\_\_\_

Signature

Date: \_\_\_\_\_

**ANY PERSONNEL CHANGES WHICH AFFECT THE ABOVE LISTING SHOULD IMMEDIATELY BE REPORTED IN WRITING ON COMPANY LETTERHEAD TO: THE MART, Security Office, 222 Merchandise Mart Plaza, Suite 133A, Chicago, IL 60654 or to Security@themart.com, with Cc to propertymanager@themart.com**